

City of Blue Lake  
City Council Regular Meeting  
Skinner Store – 111 Greenwood Ave., Blue Lake, CA  
September 8, 2015  
MINUTES

The Meeting called to order at 7:00 p.m.

Councilmembers Present: Jean Lynch, John Sawatzky, Adelene Jones, Michele McCall-Wallace, Stephen Kullmann

Councilmembers Absent: None

Staff Present: City Clerk April Sousa, Assistant City Manager Vicki Hutton

**Motion to Approve the Agenda**

Councilmember Kullmann *motioned to approve the agenda as presented*. Councilmember Sawatzky seconded. The motion carried unanimously.

**Public Input**

none

**Community Choice Aggregation Presentation**

Matthew Marshall, executive director of Redwood Coast Energy Authority (RCEA) gave a presentation on Community Choice Aggregation (CCA) in Humboldt County.

**Earmarking Fundraising Efforts by Community Groups**

Mayor McCall-Wallace discussed the staff report by City Manager Berchtold. Clarification was made that this would be a policy for all community groups seeking to fundraise for the City.

Darcy Lima, Blue Lake resident, spoke on the issue.

After discussion, Council consensus was to direct staff to draft a resolution for this policy including a process for collecting the money, requirement of approval by council with conditions, if any, to be made during the time of approval, staff recommendation of project as well as staff presence at the time the project is presented to the council for approval, a note that donations of items become City property, and a provision that the donation is reflected in the budget.

**Noise Complaints at the Logger Bar**

Mayor McCall-Wallace gave an overview of the item. She also reminded the public that the 3-minute rule applied to public input on discussion items as well. Councilmember Kullmann asked the public to be civil during this agenda item. Councilmember Lynch noted that the Logger Bar was grandfathered during the time the zoning ordinance was created, and that may affect noise regulations

Mayor McCall-Wallace opened the discussion up to the Public, asking for Blue Lake residents to speak first, followed by those who are not residents but work in Blue Lake and last being those who do not live or work in Blue Lake, including any public officials that may be present. There were comments made by thirty eight (38) members of the public.

After public comment, Council commented on the issue. It was noted that Alcohol Beverage Control (ABC) was involved in the situation, and that Council has no control over ABC. Clarification was made on decibel limits and what grandfathering of the use of the Logger means.

Council appreciated the outpouring input of the community.

Council consensus was to direct the City Manager to obtain a comprehensive report from all departments involved as well as check in with the Sheriff and Fire Department and the City Attorney, if necessary.

Council discussed the idea of writing a letter to ABC to notify them that this issue had been brought to the attention of the City Council and there is a desire to find a resolution locally. Council gave input on the content of the letter.

Councilmember Sawatzky *motioned to authorize the Mayor to send a letter to ABC letting them know Council is working on a peaceful resolution to this issue and to have the letter be reviewed by the City Manager and Assistant City Manager before being sent.* Councilmember Kullmann seconded. The motion carried unanimously.

### **Memorial for Former Councilmember Lana Manzanita**

It was noted that the time for the community memorial service for Lana Manzanita that was presented to Council in the packet was wrong. It will be at 1 p.m. on October 4, 2015, not 11 a.m.

It was noted that it would be appropriate for someone on Council to speak. Mayor McCall-Wallace stated she would do this.

Ideas for a memorial object were discussed. It was noted that either a plant or a bench had been mentioned before.

A rose in the park was suggested.

Councilmember Jones *motioned to authorize a limit of \$60 to purchase of a yellow rose and a small plaque stating “In Memory of Councilmember Lana Manzanita” and asking for a suggestion from the Parks and Recreation Director as to where to place it.* Mayor McCall Wallace asked for an amendment to state “... *asking the City Manager to seek staff direction for where it will be placed.*” (Mayor McCall-Wallace noted that the location suggestion may be in the scope of Public Works instead of Parks and Recreation and it was more appropriate to consult with the City Manager). Councilmember Jones accepted the amendment. Mayor McCall-Wallace seconded the amended motion. The motion carried unanimously.

It was asked that the City Manager through the Assistant City Manager bring this information back at the next meeting.

### **City Manager Recruitment Process for Applications Received**

There was Council consensus to authorize staff to designate a spot in the office for resumes/applications for the City Manager position, and ask staff to send a response letter when these are received.

### **Consent Agenda**

Items 9a: Minutes from August 25, 2015 – Regular Meeting, and 9d: Amendment No. 5 to Lease: The City of Blue Lake and Jacques Holten (100 & 110 Monda Way) were pulled from the Consent Agenda.

Councilmember Sawatzky *motioned to accept the remaining items on the Consent Agenda:*

- *item 9b: Minutes from August 25, 2015 – Special Meeting*
- *item 9c: Warrants and Disbursements August 2015*
- *item 9e: Award of Perigot Park Improvements Bid*
- *item 9f: Blue Lake/Fieldbrook Little League Lease*

Councilmember Kullmann seconded. The motion carried unanimously.

### **Minutes from August 25, 2015 – Regular Meeting**

City Clerk Sousa mentioned a typo in the minutes.

Councilmember Sawatzky *motioned to approve the Minutes from August 25, 2015 – Regular Meeting with the changes presented by the City Clerk.* Councilmember Kullmann seconded. The motion carried unanimously.

**Amendment No. 5 to Lease: The City of Blue Lake and Jacques Holten (100 & 110 Monda Way)**

Councilmember Lynch wanted clarification on the increase in rent. Assistant City Manager Hutton went to City Hall to get this information.

As Assistant City Manager Hutton left to retrieve the information, council took a break.

During the break, Council asked for a reminder on the Party Room dedication date and information.

Assistant City Manager Hutton returned noting an increase of rent in the amount of \$22.48/month from the last Amendment to Lease.

Councilmember Kullmann *motioned to approve Amendment No. 5 to Lease: The City of Blue Lake and Jacques Holten (100 & 110 Monda Way).* Councilmember Sawatzky seconded. The motion carried unanimously.

**Reports of Council and Staff**

Councilmember Jones reported that she has a Humboldt Waste Management Authority (HWMA) meeting coming up. She also mentioned Blue Lake Arts Night on Saturday, September 12, 2015 and a special talk at the Blue Lake School with Jerry Rohde on Friday, September 11, 2015.

Councilmember Lynch reported on CCA information from RCEA. She passed out a copy on the weighted voting that is being proposed by RCEA for the CCA. She also mentioned a recent special meeting of the Parks and Recreation Commission and passed out a list of items that the Parks and Recreation Commission will look at during their prioritization process during the next meeting. She mentioned she has a Matthew's Dam report from the Blue Lake Fire Department that she will send to the City Manager who can then pass it on when needed to the rest of council.

Councilmember Sawatzky had nothing to report.

Councilmember Kullmann reported that on September 19, 2015 the annual beach clean-up would take place, and the Mad River Alliance would be doing a River Clean-up in conjunction with this. The group will meet at Stardoughs at 9:00 a.m.

Mayor McCall-Wallace reported on the recent Humboldt County Association of Governments (HCAOG) meeting regarding a possible special county-wide tax to support road repair. The Public Safety Commission did not have their regularly scheduled meeting due to the holiday and would be meeting on September 14, 2015 to continue working on the informational brochure.

Assistant City Manager Hutton noted she would not be available at the Party Room celebration due to a prior commitment. Parks and Recreation Director Mull will coordinate the event.

Mayor McCall-Wallace read a report from City Manager Berchtold.

**Future Agenda Items**

Mayor McCall-Wallace mentioned the information from the Protocol Manual that was placed in the packet as a reminder to council of how to set future agenda items.

Future items are as follows:

- Appoint a Committee to look at Budget Revisions in Regards to Loss of Revenue
- City Manager Recruitment: Looking at Council Application Review of Packets and Scoring Sheets
- Logger Bar Departmental Reports

- Information Brought Back in Regards to Rose Bush Location for Lana Manzanita

**Correspondence**

A letter from the Greenwood Neighborhood Watch was included in the packet. Councilmember Jones would like to see the item on a future agenda. Councilmember Lynch stated that she noticed the Sheriff already meeting the requests in the letter. Councilmember Jones retracted the desire for this to be on a future agenda.

**Motion to Adjourn**

Councilmember Jones *motioned to adjourn*. Councilmember Sawatzky seconded. The motion carried unanimously. Meeting adjourned at 9:45 p.m.

April Sousa,  
City Clerk